

From: [Hubzone Helpdesk](#)
To: [Bobbi Ellis](#)
Subject: RE: SBA Notice - Instructions for Program Recertification Form [Recert. No: 65348] SBA:0059690000397
Date: Monday, February 14, 2022 4:49:09 PM
Attachments: [image.png](#)

Hello,

Your firm's Recertification has been confirmed, as of **2/14/2022** for App No. **65348**. You can confirm your firm's HUBZone certification status by logging into your GLS account. Once there, you can see the correspondence that was sent to the firm's contact. For your convenience, I have pasted in a copy of the communication below:

U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, DC 20416

Date:02/14/2022

Bobbi Ellis - Customer service manager
NASCO Aerospace and Electronics LLC
3232 44th Ave N,
Saint Petersburg, FL - 33714

Dear Bobbi Ellis:

I am pleased to advise you as a result of a recent program recertification, your concern's status as a "qualified HUBZone small business concern (SBC)" will continue. Your concern continues to be eligible to receive HUBZone contracting opportunities, and continues to be included in the listing of qualified HUBZone small business concerns found on the Internet at <http://www.sba.gov/hubzone>.

This HUBZone Certification will remain in effect at least until the results of the 2010 census are publicly released, around mid-2011. This is provided that your concern remains in compliance with the program's other continuing eligibility requirements.

When you originally applied for HUBZone Program certification, your concern had to be registered in the Central Contractor Registration/Procurement Marketing and Access Network (CCR/SBA Registration) systems. For your concern to receive benefit from the HUBZone Program, that is, to be identified by contracting officers as eligible to receive HUBZone contracts and to be paid under any such contracts, it is essential that you update your CCR/SBA Registration Information records at least annually, and more frequently if there have been material changes in your concern. If you need assistance in updating your CCR/SBA Registration Information records, please contact the CCR Assistance Center for US at 888-227-2423 and for outside US at 1-616-961-4725

Although your concern was approved under the North American Industry Classification System (NAICS) Code found in your firm's Small Dynamic Business Profile (SDBS) and the Central Contractor Registry (CCR) Profiles, this does not prevent your concern from being awarded contracts under other NAICS Codes, as long as the concern is qualified to and eligible as a small business. In this regard, please note that you are responsible for researching and identifying potential contracts that may be available through the HUBZone Program. However, the SBA can assist you in this effort through our Government Contracting web-site at www.sba.gov/GC. This site provides a wide array of valuable Federal contract marketing material, including identification of specific contracting opportunities and points of contact at SBA and Federal acquisition agencies. I encourage you to make full use of the very valuable information on this web-site. Also, although your status as a certified HUBZone concern greatly improves your access to Federal contracts, this certification does not guarantee contract awards. Your ability to research opportunities and bid competitively will be the key to your success in this program.

In addition to welcoming you to the HUBZone Program, I would also like to supply you with this helpful link to a useful contracting tool. It is the U.S. Small Business Administration's e-learning course [Steps to Accessing Contracts & Subcontracts](#). The purpose of this course is to provide 7(j) eligible business owners and this is a group that includes HUBZone certified small business concerns--with the keys to success for developing strategies to expand their markets to the Federal contracting sector. Through this course you will learn about:

1. Extensive business opportunities that exist with the Federal Government
 2. Strategies for selecting specific products or services to market to the Federal Government and how to find potential government customers
 3. How the Federal Government procures products and services, and strategies for winning contracts
 4. Managing a contract once it is awarded and building a solid performance record for your company
- Sincerely,



Mariana Pardo
Director
Office of HUBZone Program

RECERTIFICATION: RCF-6c

HUBZone Certification
Number: 65348
SBA Customer ID: P0534330



Best regards,

HUBZone Office - Helpdesk Support
Office of Government Contracting & Business Development
U.S. Small Business Administration
hubzone@sba.gov

HUBZone offers eligibility assistance on Tues and Thu from 2-3pm ET via toll free number: 1-208-391-5817 access code 278 449 067# Participants influence the topics by their questions. HUBZone staff facilitates the discussion by providing the answers and introducing specific topics as time allows. This format offers the opportunity to learn how to maintain eligibility to decrease the possibility of an initial application being declined or being decertified after obtaining the HUBZone certification.

SBA-Hor-2



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----- Original Message -----

From: Bobbi Ellis <bobbi@nascosales.com>;
Received: Mon Feb 14 2022 15:55:10 GMT-0500 (Eastern Standard Time)
To: Hubzone Helpdesk <hubzone@sba.gov>; HUBZone@sba.gov <hubzone@sba.gov>;
Cc: Frank@nascosales.com;
Subject: RE: SBA Notice - Instructions for Program Recertification Form [Recert. No: 65348]

CAUTION - The sender of this message is external to the SBA network. Please use care when clicking on links and responding with sensitive information. Send suspicious email to spam@sba.gov.

Complete, please see attached.

Do we use the attached to send to our Customers or will we be receiving a formal re-certification form to send to them?

Thanks,



Bobbi Ellis
Procurement Manager
Nasco Aerospace and Electronics LLC
3232 44th Ave. N.
St. Petersburg, FL 33714
PH: 727-828-1307
FX: 727-568-6255
ISO 9001 , AS9120, HUBZone certified
CAGE: 4Q4L9

From: hubzone@sba.gov [mailto:hubzone@sba.gov]
Sent: Monday, February 14, 2022 3:49 PM
To: Bobbi Ellis <bobbi@nascosales.com>; Frank Bagnasco <Frank@nascosales.com>
Subject: SBA Notice - Instructions for Program Recertification Form [Recert. No: 65348]

SBA - HUBZone
--- Instructions for Recertification---

Bobbi Ellis - Customer Service Manager
NASCO Aerospace and Electronics LLC
3232 44th Ave N
Saint Petersburg, FL - 33714

Dear HUBZone Concern:

On behalf of the SBA HUBZone Program office, I want to thank you for participating in this formal Program Examination Recertification that seeks to confirm your continuing eligibility as a HUBZone small business concern.

WHAT YOU MUST DO

Before you begin, your System for Award Management/Dynamic Small Business Search (SAM/DSBS) profile must be active, current, and updated. See <https://eweb.sba.gov/gls/>. Make sure the SAM/DSBS profile identifies your legal business name and NOT your DBA (Doing Business As). In order to access the online recertification system to initiate this program examination process, please follow these steps:

1. Go to [GLS](#). Do you have a GLS Login?
 - i. If YES proceed through the screens and login.
 - ii. If NO click Start Registration and create one.
2. If you do not remember your User Name or Password, click "Forgot Username / Forgot Password."
3. Once logged into the GLS, click on the HUBZone Icon.
4. If you do not see a purple HUBZone Icon.
 4. a. Click on the access Tab.
 - b. Scroll down to the HUBZone icon and designate your EIN "press submit."
5. HUBZone Web Page will populate. Click on "HUBZone Electronic Application."
6. Firm History will populate, click on "Submit Recertification Form."
7. BE SURE TO COMPLETE THE ELECTRONIC RECERTIFICATION PROCESS. Make sure that you have acknowledged receipt of the notification to recertify, filled out and submitted the online recertification form, and electronically verified that your answers are correct. Wait for the "completed" message to know the form is done.

Sincerely,
HUBZone Program Office

E-mail: HUBZone@sba.gov

Reference:3a